

CAMPUS EMERGENCY GUIDE

 **EMERGENCIES: 911 | NON-EMERGENCIES: 828-262-8000**

MEDICAL EMERGENCY

- **CALL 911** and do not move the person(s) unless they are in immediate danger. Provide the **NATURE OF THE ILLNESS OR INJURY** and **HOW MANY PEOPLE** are injured or ill.
- **CHECK** to see if the person is breathing. If not, **START CPR**, and have someone **GET AN AED**.
- **DIRECT** someone to meet emergency personnel at the building entrance and lead them to the location of the emergency.
- **STAY ON THE LINE** with the dispatcher and follow their instructions.

ACTIVE ASSAILANT/SHOOTER

If you encounter an active assailant, take these steps **IN ANY ORDER**. You must decide the best action for your individual circumstances.

- **RUN.** Distance yourself from the threat as quickly and safely as possible. Wherever you go, be aware of alternate exits. Don't hesitate. Seconds matter. Leave your belongings behind and don't stop until you have reached a safe location. **CALL 911** only when it's safe to do so.
- **HIDE.** If you can't safely evacuate or are unsure of the location of the threat, find a place to hide. Block entry to your hiding place, lock doors, cover windows and silence mobile devices. Remain calm and quiet. Follow all directives from responding law enforcement personnel and AppState-ALERTs.
- **FIGHT.** If there are no other safe options, and you are confronted by the assailant, disrupt and/or disarm the assailant using all available resources. **ACT AGGRESSIVELY.** Yell, throw items, and/or use improvised weapons. Use teamwork and surprise. A coordinated ambush can incapacitate an attacker. Remember, you are fighting for your life. Don't fight fair!

SAFETY RESOURCES

AppCares
appcares.appstate.edu

Emergency Messaging
appstatealert.com

App State Police
police.appstate.edu
828-262-8000

Emergency Preparedness
emergency.appstate.edu

**Environmental Health, Safety
and Emergency Management**
appsafety.appstate.edu
828-262-4008

FIRE/BUILDING EVACUATION

If you observe fire and/or smoke:

- **ACTIVATE** the fire alarm.
- **CALL 911** from a safe location.
- **EVACUATE** the building using the nearest exit. **DO NOT USE ELEVATORS.** Each building has a designated evacuation assembly area. Move to this area and **WAIT** for further instructions.
- **DO NOT RE-ENTER THE BUILDING** until notified by responding emergency personnel that it is safe to do so.
- If anyone is unable to evacuate, **CALL 911** from a safe location and provide the person's location in the building.
- Only use a fire extinguisher if you are not in danger and you have been trained.

SEVERE WEATHER

If a tornado or other severe storm warning is issued, an AppState-ALERT will be issued:

- **SEEK SHELTER.** Move to an interior room or hallway without exterior windows and on the lowest possible floor in your building. Avoid large open spaces.
- **PROTECT YOURSELF** from flying debris or falling objects.
- **WAIT** for further instructions and/or an "All Clear" message from AppState-ALERT.

SUSPICIOUS ACTIVITY

- **CALL 911 OR APP STATE POLICE at 828-262-8000.** Provide as much detail as possible about the suspicious person or activity. Notify your supervisor or professor that you have reported an incident to the police.
- **DO NOT CONFRONT** any person physically or attempt to block their exit from a building or campus area.
- **DO NOT MOVE OR TOUCH** any suspicious packages or bags.

STAY INFORMED

During an emergency, **appstatealert.com** will always have the **most updated information** for our campus and community.

- Regularly updated emergency information and important campus safety information are distributed via the AppState-ALERT emergency notification system.
- Alerts are sent via email, text, web pop-ups and posted to appstatealert.com.